



## THE GREATER WASHINGTON READING COUNCIL

### **Nancy King Professional Growth Grant Application**

#### **Description/Overview:**

The Greater Washington Reading Council (GWRC) is committed to helping its members further their professional development in the field of literacy. The Nancy King Professional Growth Grant is awarded twice a year to eligible GWRC members who wish to continue their study of literacy, present at literacy conferences, and/or participate in other literacy professional growth scholarship. The GWRC Grants Committee will review all information received, convene a selection meeting, select recipients, and will inform recipients of the amount awarded. More than one GWRC member will be awarded part, not to exceed \$500.00, of the \$1000.00 available fall and spring.

#### **Eligibility:**

The Nancy King Professional Growth Grant is open to members in good standing with GWRC and who have been a member for at least one year prior to selection (*e.g.* last membership year and the current membership year). An applicant can only apply and/or receive this grant once in a membership year. A membership year begins on the 1<sup>st</sup> of September and ends on the 31<sup>st</sup> of the following August.

**Due Date Fall Grant Award: December 15** and is awarded by the following February 1<sup>st</sup>.

**Due Date Spring Grant Award: April 15** and is awarded by the following June 1<sup>st</sup>.

**Instructions/Requirements:** Applications need to be typed in at least 12 point font size. Identifying information (name, school name) must be omitted from the Grant Proposal (Part II). Application should be submitted in this order.

**A. Application for Nancy King Professional Growth Grant:** Contact Information (Part I)

**B. Application for Nancy King Professional Growth Grant:** Grant Proposal (Part II)

GWRC has provided guiding questions for each applicant to use while writing an individual proposal. The grant proposal **MUST** include: title, summary, rationale, plan/timeline, perceived outcomes, and budget.

**C. Signed Agreement Page:** As a grantee, you agree to write up a review of how you used the grant money and how this has impacted you as a literacy leader in your classroom, school, and/or district. This write up, part or whole, will be used as part of GWRC publications, electric and written.

**D. Digital and print photographs.** One photograph on digital disc and one printed copy must include candidate's name, address, and local council on the back. Photographs may be used with permission for GWRC publications, electronic and written.

**E. Membership Verification Form.** This form will be completed by the current GWRC President and Membership Chairs and added to the completed candidate packet. The verification assures that the candidate has been a member of the local and state councils for the year prior to nomination and during the current year of nomination.

**Please note: Nomination packets containing notebooks, more than three letters of support, or any material other than that requested will not be considered.**

*If you are awarded a grant, a written reflection  
and digital photo must be submitted.*

**Send your application form to:**

Ro Hochkammer or Barbara Bundy  
21000 Education Court  
Loudoun County Public Schools  
Department of Instruction  
Ashburn, VA 20148



# THE GREATER WASHINGTON READING COUNCIL

## Nancy King Professional Growth Grant (Part I)

This application is for (please check one):

\_\_\_\_\_ Study/Scholarship\*

\_\_\_\_\_ Special Project

\_\_\_\_\_ Conference Presentation

Name of Applicant: \_\_\_\_\_

School Name: \_\_\_\_\_

Address: \_\_\_\_\_

School Division: \_\_\_\_\_

Phone Number: (H) \_\_\_\_\_ (W) \_\_\_\_\_

Email Address: (H) \_\_\_\_\_ (W) \_\_\_\_\_

*\* If the grant money requested is to be used for study/scholarship, the applicant must provide verification of enrollment and satisfactory completion.*



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### **Nancy King Professional Growth Grant Application (Part II)**

**A. Title:** \_\_\_\_\_

**B. Summary**

The proposal should include a brief summary statement of what, why, and how. Indicate how many people will be served/affected.

**C. Rationale**

The proposal should include a rationale that addresses the following:

1. What are the identified needs, problems or concerns that generated the need for this professional growth activity?
2. How will this proposal impact your professional growth or the professional growth of others?

**D. Plan/Timeline**

The proposal should explain how the project will be implemented.

1. How will you conduct the program?
2. What is your TIMELINE/CALENDAR for completing each phase of your work?

**E. Perceived Outcomes**

1. What are the expected results from this project?
2. How will you determine the success of these?

**F. Budget**

The proposal should include the amount of money requested for the project and a brief itemization of expected expenses. (Money for personnel is not part of the grant.) Attach a budget.



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### **GWRC Grantee's Agreement**

**Year** \_\_\_\_\_

Should I be awarded all or a portion of the amount requested, I agree to submit a write up, not to exceed one page, along with a digital photo (jpg file on disc) and printed photo for GWRC's use for publication, electronic and/or written.

**Applicant's Name (printed):** \_\_\_\_\_

**Applicant's Signature:** \_\_\_\_\_

*This document is part of the application process and must accompany the grant application.*



# THE GREATER WASHINGTON READING COUNCIL

## GWRC Membership Verification

Year \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

### Verification:

I verify that the above named nominee is a member of the Greater Washington Reading Council (GWRC).

Local Council President's Signature \_\_\_\_\_

Local Council President's Printed Name \_\_\_\_\_

*This document is to be completed by the current GWRC President and Membership Chair.*