



Community Outreach Grant Application

Description/Overview:

The Greater Washington Reading Council (GWRC) is committed to helping its members further their professional development in the field of literacy. The Community Outreach Grant is awarded in the spring of each year to eligible members who wish to enhance the literacy work within their schools and communities. The GWRC Grants Committee will review all information received, convene a selection meeting, select and inform recipients. A GWRC Community Outreach Grant will be awarded in the amount of \$300.

Eligibility:

The Community Outreach Grant is open to members in good standing with GWRC. At least one of the leaders of the outreach project must fulfill the membership requirement.

Due Date: April 15th (Awarded by June 1st)

Instructions/Requirements:

Applications need to be typed in at least 12 point font size. Application should be submitted in this order.

- A. **Application for Community Outreach Grant:** Contact Information (Part I)
- B. **Application for Community Outreach Grant:** Grant Proposal (Part II)
GWRC has provided guiding questions for each applicant to use while writing an individual application. The grant proposal MUST include: title, summary, rationale, plan/timeline, perceived outcomes, and budget.
- C. **Signed Agreement Page:** As a grantee, you agree to write up a review of how you used the grant money and how this has impacted you as a literacy leader in your classroom, school, and/or district. This write up, part or whole, will be used as part of GWC publications, electronic and written.



- D. **Photo:** One photo must be submitted electronically. Photo may be used with permission for GWRC publications, electronic and written.
- E. **Membership Verification Form:** This form will be completed by the current GWRC President and Membership Chair and added to the completed candidate packet. The verification assures that the candidate is a member of the local and state councils. (The Grants Chairperson will complete this for you.)

Please note: Nomination packets containing notebooks, more than three letters of support, or any material other than that requested will not be considered.

If you are awarded a grant, a written reflection must be submitted electronically.

Send your application to:

Stephanie Fidler

vsrastephanie@outlook.com



Community Outreach Grant Application (Part I)

Name of Leader Applicant: _____

Name of Project: _____

School Name: _____

Address: _____

School Division: _____

Phone Number: (H) _____ (W) _____

Email Address: _____

Community Outreach Grant Application (Part II)



A. Name of Project: _____

B. Summary

The proposal should include a brief summary statement of what, why, and how. Indicate how many people will be served/affected.

C. Rationale

The proposal should include a rationale that addresses the following:

1. What are the identified needs, problems, or concerns that generated the need for this professional growth activity?

D. Plan/Timeline

The proposal should explain how the project will be implemented.

1. How will you conduct the program?

E. Perceived Outcomes

1. What are the expected results from this project?
2. How will you determine the success of these?

F. Budget

The proposal should include the amount of money requested for the project and a brief itemization of expected expenses. (Money for personnel is not part of the grant.) Please attach a budget. GWRC will only grant funding for materials that directly impact the literacy growth and development of the participants and will not fund food, personnel, or the like.

GWRC Grantee's Agreement

Year _____



Should I be awarded all or a portion of the amount requested, I agree to electronically submit a write up, not to exceed one page, along with a photo for GWRC's use for publication.

Applicant's Name (printed): _____

Applicant's Signature: _____

This document is part of the application process and must accompany the grant application.

GWRC Membership Verification

Year _____



Applicant's Name: _____

Verification:

I verify that the above nominee is a member of the Greater Washington Reading Council (GWRC).

Local Council President's Signature _____

Local Council President's Printed Name _____

This document is to be completed by the current GWRC President and Membership Chair.